

**VERIFICATION REQUEST --- FALL/SPRING/SUMMER**



Verification requests cost \$3.00 per form and can take up to 10 working days to process.  
 Rush requests cost \$10.00 plus \$3.00 per form and will be available for pick-up within 48 hours.  
 All outstanding fines and/or fees must be cleared before releasing verification.

VERIFICATION

**Name:** \_\_\_\_\_

Last First Middle

**Student ID#:** \_\_\_\_\_ **Date of Birth** / / **Tel:** ( ) -

MO DY YR

**1) Verification For:** \_\_\_\_\_

Semester Year

**2) Type of Verification:**  Official Letter  Complete Form (Leave College Section Blank)  Other (Please Specify Below)

**Additional Comments:** \_\_\_\_\_

**X** \_\_\_\_\_

Student Signature (Required) Date

STUDENT IS RESPONSIBLE FOR COMPLETE MAILING ADDRESS.  
 PLEASE PRINT LEGIBLY ON LINES BELOW FOR USE IN WINDOW ENVELOPE.

**MAIL TO:**

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OFFICE USE ONLY				
ID Type: _____	Rush: Yes No	# Of Copies: _____		
Date: _____	Total Paid: _____			
By: _____	Attachment: Yes No			
<b>SEMESTER</b>	<b>UNITS</b>	<b>GPA</b>		
Completion Date: _____		By: _____		